

**NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION (NTDSE)**  
**VACANCY FOR THE 2024-2025 SCHOOL YEAR**

**Title:** Paraprofessional - Multiple positions at Molloy and Satellite

**Position/Role Summary:** A Paraprofessional supports a certified teacher and/or related service personnel in various tasks and assists with instruction, daily living skills and other types of activities that focus on fostering student independence. Students range in ages 3-22 and have disabilities that entitle them to special education services.

**Qualifications:** Highly Qualified Paraprofessional Certification from the Illinois State Board of Education

**Evaluation/Evaluator:** NTDSE Administrator

**Primary Responsibilities:**

- Assists students with the implementation of the instructional program under the direction of a certified staff member.
- Provide individual remedial or enrichment support to students under the direction of a certified staff member.
- Assists with large group instruction as directed by the certified staff member.
- **Supports students with daily living skills such as feeding by mouth, tube feeding, changing, brushing teeth, etc.**
- **Lifts and transports students, as needed. No weight restrictions.**
- **No mobility restrictions.** The ability to be agile in the following areas (running, climbing, jumping, bending, kneeling, sitting on the floor, etc.)
- **Assists with toileting needs of students, if appropriate.**
- Assists with the supervision of students during non-instructional times.
- Implements the classroom's behavior management program as well as individual student's behavior plans.
- **Assists students during crisis situations utilizing appropriate Crisis Prevention Intervention (CPI) techniques.**
- Supports students during inclusionary opportunities in a general education setting.
- Communicates learning and behavioral difficulties encountered by students to the teacher.
- Serves as a source of information and support to any substitute teacher assigned in the absence of the teacher or paraprofessional.
- Assist the teacher in classroom clerical duties such as copying, filing, etc.
- Participates in staff meetings (as appropriate) and in-service training programs.
- Works with the principal, teachers and other building staff to foster a positive and efficient school atmosphere.
- Maintains a high level of ethical behavior and confidentiality of information about students.
- Performs other duties as assigned.
- Observes and follow all Cooperative policies and procedures.

**Terms of Employment**

- School year calendar with option to work Extended School Year
- Salary and benefits based on the IFT/AFT, AFL-CIO contract

**Application Procedure:**

Apply online at [www.ntdse.org](http://www.ntdse.org) . Click "Employment" tab

**Application Deadline:**

May 17, 2024

**NTDSE is an equal-opportunity employer**