



Preparing Students to Be Successful for Life

Assignment	Occupational Therapist		
Group	Certified	FLSA Status	Exempt
Pension	IMRF		
Location	CCSD59 Schools	Terms	10-month
Reports to	Executive Director of Educational Services or Administrative Designee		

Position Objective: The Occupational Therapist is a member of a multidisciplinary school team that assists in evaluating students for special education or 504 eligibility. Occupational therapists use their expertise to support academic and non-academic outcomes, facilitate fine motor, visual motor development and sensory motor performance; promote independence in activities of daily living and pre-vocational skills; improve functional skills through training, adaptations and use of specialized equipment.

Qualifications:

1. Current license from the State of Illinois, Department of Financial and Professional Regulation (IDFPR).
2. Current certification from the National Board for Certification in Occupational Therapy (NBCOT).
3. Must be physically able to provide therapy to students ages 2 through 21.
4. Ability to travel within CCSD59 and move throughout district buildings as necessary.
5. Pediatric and special education experience preferred.

Duties and Responsibilities:

1. Participate in IEP and team meetings to determine the need for occupational therapy as a related service or as a reasonable accommodation; monitor student progress and adjust goals and interventions based on analysis of progress.
2. Gather appropriate information from parents, students, and other team members regarding the child's functional and sensory motor performance in school settings.
3. Conduct appropriate evaluation of students referred for services by selecting, administering, and interpreting appropriate motor, sensory and functional assessments; identify need for occupational therapy services based on evaluation results.
4. Provide direct and indirect occupational therapy in educational settings and coordinate occupational therapy interventions within the school program and with other school staff.
5. Provide recommendations on selecting, modifying or customizing adaptive equipment and assistive technology to promote student mobility and ensure safety; adapt school environments to facilitate student access and participation; design and implement sensory diets for students whose evaluations indicate the need.
6. Monitor student progress and adjust goals and interventions based on analysis of progress.
7. Provide information and instruction to staff and parents on a variety of topics, including but not limited to student present levels, goals, service recommendations, sensory processing, and equipment use.

8. Compile and maintain necessary records in accordance with district policies, state and federal law
9. Assume appropriate roles as adult model, behavior manager and therapist.
10. Assume other duties and special projects as assigned.

Core Competencies:

1. Highly ethical and able to maintain confidentiality.
2. Demonstrates professional conduct at all times.
3. Committed to continuous improvement and data based decision-making.
4. Displays quality work through accuracy and attention to detail.
5. Effective written, verbal, and technology based communication skills.
6. Works effectively and productively as a member of a team.
7. Exhibits a service orientation.
8. Demonstrates technology skills as required by job responsibilities.
9. Excellent attendance and punctuality.
10. Thorough knowledge of the philosophy, principles and practices of Occupational Therapy as it relates to school-based practice.
11. Knowledge of specialized equipment related to adaptive equipment, technology and positioning, and skills to use appropriately.
12. Knowledge of typical and atypical motor development.
13. Knowledge of current federal and state laws related to the education of students with disabilities.
14. Ability to present ideas effectively, both orally and in written form, complete evaluations within specified timeframes, and make data driven decisions for activities and interventions.

Physical Activity Requirements

1. To perform the physically demanding job functions, strength and/or endurance for lifting, carrying, pushing and/or pulling are frequently required.
2. To perform the most physically demanding job functions, the physical capability of climbing is occasionally required and balancing is frequently required.
3. To perform the most physically demanding job functions, the physical body movement of stooping, kneeling, crouching and/or crawling is frequently required.
4. To perform the most physically demanding job functions, the upper extremity physical capabilities reaching, handling, and/or fine motor dexterity are frequently required.
5. Exposure to temperature extremes is seldom or not present.
6. Exposure to hazardous conditions (e.g. mechanical, cuts, burns, infectious disease, high decibel noise, etc.) is occasionally present.
7. Frequency of exposure to injury to self and/or others is occasionally or frequently present.