



Assignment:	Teacher: Special Education		
Group:	Certified	FLSA Status:	Exempt
Licensure:	Professional Educator License with appropriate endorsement		
Location:	Elementary / Junior High Schools	Work Days:	184
Supervisor:	Building Principal & Executive Director of Educational Services		

**Job Goal:** A special education teacher is specifically employed to work with students who need extra support, or require specialized instruction in order to reach their full educational potential.

**Required Qualifications, Knowledge, Skills, and Abilities:**

- Professional Educator License with endorsements in areas of service.
- Ability to work effectively with special education students, school staff, and parents.
- Must project a positive image of the district to students, staff, parents, and public.
- Must have the ability to travel to/from various locations in the district as needed

**Duties and Responsibilities:**

- Consults with classroom teachers regarding the processes that affect the achievement and behavior of students and effective methods for teaching them.
- Participates in the planning of appropriate individualized instructional activities for disabled students.
- Utilizes a variety of evidence based strategies to support the academic, social and emotional development of students
- Participates with the student service team in the evaluation and staff conferences for disabled students.
- Conducts and analyzes standardized educational assessments
- Uses data to develop academic and behavioral plans for students
- Participates in a Multi-Tiered System of Support for Students
- Works directly with classroom teachers to modify instruction for identified students.
- Assists with the adaptation of performance standards and assessment methods for disabled students.
- Develops plans for students needed to learn pro-social behaviors
- Designs specialized instruction for students with a variety of disabilities and/or learning needs
- Serves as case manager for students on the caseload
- Collaborates with general education and special education staffs
- Communicates student progress towards the general curriculum in addition to the IEP goals and objectives
- Delivers effective individualized instruction as needed.
- Supervises teacher assistants as needed.
- This list of essential job functions is not exhaustive and may be supplemented as necessary by the Assistant Superintendent for Educational Services or the principal and/or as the needs of the student changes.



### **Core Competencies**

- Highly ethical and able to maintain confidentiality.
- Demonstrates knowledge of the general curriculum
- Demonstrates a growth vs fixed mindset
- Demonstrates knowledge and application of evidence based instructional strategies
- Collaborates with school staff, parents, and community organizations in planning for students.
- Demonstrates professional conduct at all times.
- Committed to continuous improvement and data based decision-making.
- Displays quality work through accuracy and attention to detail.
- Effective written, verbal, and technology based communication skills.
- Works effectively and productively as a member of a team.
- Exhibits a service orientation.
- Demonstrates technology skills as required by job responsibilities.
- Excellent attendance and punctuality.

### **Physical Activity Requirements**

- Routine physical activity associated with normal school environment
- While performing the duties of this job, the employee is regularly required to speak and hear to exchange information.
- The employee is frequently required to stand and walk. The employee is occasionally required to sit; climb and balance; bend at the waist, stoop, kneel, and perform work which involves occasional lifting, pushing and or pulling of objects up to 20 lbs.
- Specific vision abilities required by this job include close visual acuity, preparing and analyzing data, viewing computer, extensive reading