



Preparing Students to Be Successful for Life

Assignment	School Social Worker Intern	Terms	Unpaid Position No Benefits 110 Days
Department	Educational Services		
Group	Student Teacher / Intern		
License	Current Enrollment in a School Social Worker Program at an Accredited College/ University		

Position Objective: The School Social Worker Intern assists students with academic and social & emotional learning by providing strategic services that identify and address the social-emotional-environmental issues that interfere with the educational process. Working with parents/guardians, teachers, school leaders and community based resources, the School Social Worker Intern implements strategies that promote students' positive school adjustment. The School Social Worker Intern is assigned to school(s) based upon identified needs of the student. The School Social Worker Intern serves as a part of the student services team in each school. The School Social Worker Intern services shall be utilized to assist in the process of developing an educational climate conducive to the optimum development of all children. Emphasis shall be placed on prevention as well as rehabilitation, on indirect as well as direct services.

Required Qualifications:

- Current enrollment in a School Social Worker program through an accredited college/university
- Must work effectively and demonstrate exemplary interpersonal skills in dealing with students, staff members, and parents.
- Must have the ability to travel to/from various locations in the district as needed

Performance Responsibilities:

- Promotes the development of age appropriate Social Emotional Skills and self advocacy
- Supports the development and implementation of Positive School Climate
- Counsels students in order to promote understanding of reasons for their behavior, gain insight into their emotional problems, understand their relationships with significant others, and develop educational/personal goals and values.
- Counsels students individually or in groups to help them achieve better adjustment in life situations or crises.
- Conducts educational meetings with parents either individually or in groups to increase their knowledge about their children's development and learn effective parenting techniques.
- Assists the building administration in developing an educational climate conducive to the optimum development of all students.
- Consults with individual teachers of regular and specialized programs to develop plans for students' educational and social/emotional growth.
- Provides adequate follow-up on recommendations made to teachers.
- Participates in group with principals, teachers, parents, and other student service team members to develop, coordinate, and evaluate an overall positive approach to improve a student's academic, social, and emotional functioning.
- Supports teachers in developing a variety of classroom techniques for effective management and teaching.

- Counsels staff in school crises situations such as abuse and neglect cases, explosive incidents, extreme family problems of a student, etc.
- Maintains knowledge of all children placed in the special education programs and participates in yearly planning and progress reviews.
- Supports the implementation of a Multi-Tiered System of Support
- Works effectively as a student service team member in sharing responsibility for managing cases, conducting evaluations, collection of data, writing reports, and maintaining the records required by District 59 and the Illinois State Board of Education.
- Participates in programs for further development of social work skills.
- Participates in in-service training programs for staff.
- Explains referral procedures and special education programs to parents, teachers, principals, and students.
- Serves as the McKinney Vento Liaison in a building
- Ensures confidentiality to all phases of social work activity.
- Participates in evaluation of school social work as a district program through teamwork with other social workers.
- Identifies children in need of school or community services by observation, consultation with teachers or the principal, direct contact with students or parents, etc. Gathers social developmental information when needed.
- This list of essential job functions is not exhaustive and may be supplemented as necessary by the principal or Assistant Superintendent for Educational Services.

Core Competencies:

- Highly ethical and able to maintain confidentiality
- Demonstrates professional conduct at all times
- Committed to continuous improvement and data based decision-making
- Displays quality work through accuracy and attention to detail
- Effective written, verbal, and technology based communication skills
- Works effectively and productively as a member of a team
- Exhibits a service orientation
- Demonstrates technology skills as required by job responsibilities
- Commits the necessary time and effort to meet professional responsibilities

Physical Activity Requirements:

- Routine physical activity associated with normal school environment
- While performing the duties of this job, the employee is regularly required to speak and hear to exchange information
- The employee is frequently required to stand and walk. The employee is occasionally required to sit; climb and balance; bend at the waist, stoop, kneel, and perform work which involves occasional lifting, pushing and or pulling of objects up to 20 lbs.
- Specific vision abilities required by this job include close visual acuity, preparing and analyzing data, viewing computer monitors, extensive reading