

Cross Country Coach

<u>Extra Duty Category:</u>	Middle School Athletics
<u>Extra Duty Job Title:</u>	Cross Country Coach
<u>Students Served:</u>	Middle School Students 5-8 (coed)
<u>Supervisor:</u>	Principal and Athletic Director

Essential Duties and Responsibilities:

- Thorough knowledge of the activity to adequately prepare members for their competitions.
- Written expectations regarding conduct during practice, games, bus rides, after school, and any other time players will be under your supervision.
- Adherence to established practice and game schedules.
- Supervision of participants at all times.
- All selected team members will participate in competition.
- Host a meeting to provide parents with cross-country expectations and competition dates.
- Sign the Codes of Conduct for Coaches and fully implement the expectations.
- Collect uniforms from all participants at the conclusion of the season.
- Create certificates of completion from all participants at the conclusion of the season.
- Create Schoology group to share information with participants and an email group to communicate with parents.
- Add all practices or meetings to the district calendar. Reserve room/space, as needed.

Evaluation:

- Self-reflection will be a required component of the evaluation process at the conclusion of each activity.
- Each coach or sponsor will meet with his or her supervisor to discuss performance, goals, successes, and opportunities, including the potential for continued sponsorship of the activity.

Calendar/Work Days:

- August 24 - October 21: 8 week season
- Expected to practice: 5 days a week, 3:30 - 5:00pm
- Average Meet Time: 3.0 hours
- Practices: 33 X 1.5 = 50 hours
- Meets: 7 X 3.0 = 21 hours (6 season + Conference Meet)

Minimum Requirement: 71 hours