



NILES TOWNSHIP HIGH SCHOOL DISTRICT 219

7700 Gross Point Rd
Skokie, IL 60077
847-626-3000
www.niles219.org

Teacher

REPORTS TO: Director of Curriculum Department

SUPERVISES: None

POSITION OBJECTIVE: Provide high-quality instruction aligned with District 219 curriculum, policies, and professional standards. Support diverse learners by planning and delivering effective lessons, creating an inclusive classroom environment, collaborating with staff and families, and maintaining professional responsibilities. Teachers are expected to promote student growth, independence, and engagement while upholding district expectations for equity, professionalism, and instructional excellence.

MINIMUM QUALIFICATIONS:

- Illinois Professional Educator License (PEL) with required endorsements.
- For teachers with at least three years in District 219: successful completion of at least 6 clock hours of D219-authorized equity professional development every three years.
 - **AP Teachers:**
 - Five years teaching experience in the assigned AP course *or* successful completion of a College Board Institute and audit process.
 - **World Language Teachers:**
 - Internal candidates: Three years of teaching experience in the target language *or* “advanced low” proficiency on the ACTFL Oral Proficiency Interview.
 - External candidates: “Advanced low” proficiency on the ACTFL Oral Proficiency Interview.
 - **Project Lead the Way Teachers:**
 - Internal candidates: Experience and PLTW certification.
 - External candidates: PLTW certification.
- Experience working successfully in a diverse, multicultural environment is preferred.

REQUIRED SKILLS:

- Ability to plan, prepare, and deliver effective instruction aligned to student needs.
- Knowledge of instructional strategies, assessment practices, and curriculum standards.
- Ability to differentiate instruction for individuals and groups.

- Strong classroom management and ability to create a purposeful, respectful learning environment.
- Effective written and verbal communication skills.
- Ability to collaborate with colleagues, administrators, student services staff, and families.
- Ability to evaluate student achievement and use data to guide instruction.
- Ability to maintain confidentiality and professional boundaries.
- Strong organizational and time-management skills.
- Commitment to ongoing professional learning and reflective practice.

PERFORMANCE RESPONSIBILITIES:

Instructional Skills

- Plans lessons and prepares instructional materials aligned with curriculum and student needs.
- Presents lessons effectively using a variety of instructional techniques.
- Differentiates instruction to support diverse learners, including individuals and groups.
- Evaluates student achievement using appropriate assessments and adjusts instruction accordingly.

Classroom and School Environment

- Creates purposeful, engaging classroom activities that promote learning.
- Interacts with students in ways that foster respectful, positive relationships.
- Promotes the development of student self-esteem, independence, and responsibility.
- Addresses the academic, behavioral, and social-emotional needs of individual students.

Staff–Parent–School–Community Relationships

- Demonstrates positive interpersonal relations with staff.
- Works cooperatively with school personnel—including Directors, Student Services staff, and Deans—to support student success.
- Encourages positive school-community relationships.
- Communicates effectively with parents/guardians in a timely, professional, and constructive manner to enhance the learning process.

Professionalism

- Establishes and pursues goals to improve professional competence.
- Collaborates with colleagues on curriculum development, course planning, assessment design, and instructional materials.
- Maintains knowledge of current trends and best practices through professional activities such as coursework, conferences, and relevant literature.
- Adheres to the Board of Education and building policies and procedures.
- Identifies school or curriculum concerns and suggests appropriate solutions.
- Uses appropriate channels to resolve concerns and problems.

TERMS OF EMPLOYMENT: 182 day working calendar

WORKING CONDITIONS: Work is performed in a typical school environment. Duties may require standing, walking, lifting instructional materials, and supporting students as needed.

SALARY: Salary is based on years of experience and educational background in accordance with the District's salary schedule.

Apply online at: www.niles219.org

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Niles Township High Schools District 219 is an equal-opportunity employer. It is the policy and practice of District 219 to decide all matters relating to employment solely on the basis of the applicant's ability to perform the essential functions of the position. District 219 ensures equal employment opportunities regardless of race, creed, sex, sexual orientation, color, national origin, religion, age, or handicap.