

**POSTING OF JOB VACANCY
PARAPROFESSIONAL SPECIAL NEEDS AIDE
J.F. BURNS ELEMENTARY SCHOOL**

Date: October 14, 2024

Job Title: Paraprofessional Special Needs Aide

Location of Position: JFB

Report to: Cheryl Montag, Principal

Brief Description: Directly work with student(s) in an ongoing program with directions and assistance from the teacher relating to the individualized education/behavior plan of students assigned. Attend meetings and training as requested. Assist students in various grooming/bathroom needs as directed by the teacher. Exposure to blood, bodily fluids, and tissue is probable. Lifting may be required.

Qualifications:

1. Valid driver's license
2. High School Diploma
3. Appropriate State of Ohio Certification
4. Willing to be trained in Braille
5. Experience working with students with special needs
6. Demonstrate a sincere desire to aid all students
7. Good health, high moral character, and good attendance record
8. Meet Highly Qualified Paraprofessional requirements as requested
9. Able to lift 50 pounds

Hours: 2024 / 2025 School Year
Full time, 7.5 hours a day

Salary: Step 0 (\$17.11) of the salary schedule

Deadline for App: **Friday, October 18, 2024 3:00 pm**

PLEASE SEND LETTER OF INTEREST AND RESUME TO:

Matt Luecke
Director of School Business Affairs
1797 King Avenue
Kings Mills, OH 45034
Fax: 513-229-0376
mluecke@kingslocal.net

Cc:Anthony Merry, President of OAPSE #27